

## Dr. S. P. Singh College of Teacher Education

## APPLICATION FORM FOR 2009-2010 B.ED. COURSE

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I hereby request the Principal to register my name for admission in the College without any assurance. Whatsoever, I understand that the decision of the College will be final and binding. I clearly understand that it is the policy of the College to treat all students alike. I also understand that my application for registration and possible admission confirms my acceptance of the rules and regulations of the College. If admission is granted, I undertake to indemnify the College authorities that I will follow the functioning of the College. I shall neither ask for nor expect any special privilege or concession for myself. I understand that this application offers no assurance of admission in the college for me.

I do hereby declare that all the information and testimonials produced by me are true and genuine to the best of my knowledge.

## RULES FOR PARENTS / STUDENTS

**FEES:** Students are required to pay their fees in demand draft only before admission. Admission fee, college fee and development, maintenance and utility fees already paid by the student shall stand forfeited on his discontinuing the course at any stage. Under no circumstances fees once paid shall not be refunded.

**DISCIPLINE:** Observance of discipline is must for every student admitted to the college. Student must abide by all the rules and regulations of the college written or unwritten and thereby create an atmosphere conductive to learning and establishment of healthy traditions. Disciplinary action will be taken against the students found misbehaving among themselves or smoking or consuming alcohol or misbehaving with the faculty or staff of the college. Students are cautioned to be careful in handling property of the college. Any damage done to the property directly or indirectly shall be accounted from the student concerned.

**LIBRARY:** The institute has a library, open to students for reference. The books are for reference only and they are not allowed to be taken out of the library. The books on all subjects will be available to the students for reference.

**PLACEMENT:** The placement bureau of college is managed by a placement committee consisting of faculty members and students' representative. The aim of the bureau is to help every student plan his future career and settle for the type of organization he likes. The bureau will facilitate correspondence with prospective employers, arrange campus interviews and provide other facilities at the college as required by prospective employers.

**IDENTITY CARD:** Photo identity card will be issued to the student on admission and the same is required to be kept by the student during the course period. The students will have to carry the said identity card always in the college campus. Any kind of facility will be provided only to the students holding valid identity card. The loss of identity card should be immediately reported to the management and a duplicate card will be issued on a payment of Rs.100/- (one hundred) only.

**PRACTICALS & PRACTICE:** Since the practical & practice play a major role in the Teacher Training College, the college arranges practical & practice inside and outside of the college. Students have to attend the practical & practice training compulsorily at the students' cost.

The college reserves the rights to enhance fees at any time if it is necessary for meeting the rising costs and for the betterment of the college.

No transfer certificate will be issued in mid-session until the all college fees are paid in full of the relevant session.

The participation of students in educational tours and excursions, cultural programmes organized by the college is indispensable and parents/Guardians have to pay the charge as per the need.

College doesn't take responsibility of any type of personal loss, damage, accident etc. while coming or going.

The rules and regulations mentioned in the prospectus have to be followed.

Declaration

We have gone through the above-mentioned rules of the college, and declare that any kind of action may be taken against me/my ward in case of disobedience or violation of the rules.

Date:	Signature of the student
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Signature of parents